



## Application Instructions

- Please complete the application form using your own words. You can do it online or in print. Try to use a computer, as handwriting is often hard to read. If you do not have a computer, please make sure you print legibly in black ink. You may add additional pages if needed.
- Please list the name and contact information (phone number and email) of **at least one reference** (more is better). A reference could be just about anyone -- a teacher, coach, counselor, employer, or personal friend (adult) – except a family member. You will get extra points if your reference completes the **reference form**. Reference forms are kept confidential and should be sent directly to Mālama Learning Center.
- Your application and reference forms are **due on February 19, 2016**. Please send to [chelsey@malamalearningcenter.org](mailto:chelsey@malamalearningcenter.org) or mail to PO BOX 75467, Kapolei, HI 96707.
- You will be notified by **March 4, 2016** on whether or not you are selected for this program.
- If you are selected, please be sure to reserve the following dates: **March 17-19 & 21-22, 2016** from 8am-3pm. Overnighter at Camp Pālehua (former Camp Timberline) on Thursday 3/17/16.
- If you are accepted into the program, you will be required to pay a non-refundable program fee of **\$30** to reserve your space. If this fee is a hardship on your family, please ask us about partial scholarships.
- If you have any questions about the application process or the Hawai'i Green Collar Institute in general, please call (808) 220-4166 or email: [chelsey@malamalearningcenter.org](mailto:chelsey@malamalearningcenter.org).

Mahalo for your interest in this year's Hawai'i Green Collar Institute. We look forward to hearing from you!

